

AGENDA
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
550 Olive Street, Santa Barbara, CA 93101
Tuesday, March 16, 2004
8:30 a.m.

1. **Call to Order**
2. **Roll Call of the Board of Directors**
Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; and Directors: Dave Davis and Lee Moldaver
3. **Report Regarding Posting of Agenda**
4. **Approval of Prior Minutes (action may be taken)**
The Board will be asked to waive the reading of and approve the minutes for the meeting of March 2, 2004.
5. **Cash Report (action may be taken-attachment)**
The Board will be asked to approve the cash report from February 10, through February 23, 2004 and February 24, through March 8, 2004.
6. **Tribute to Ralph Brannan, Retiring Manager of Maintenance**
The Board will honor retiring Manager of Maintenance Ralph Brannan for his 13 years of service to MTD.
7. **Public Comment**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
8. **Resolution 04-1 to Authorize General Manager to Reject Claims Against the District (action may be taken)**
The Board will be asked to grant authorization to the General Manager to reject any claims against the District and to allow claims up to \$5,000 on any one claim.
9. **Rejection of Claims (action may be taken)**
The Board will be asked to reject Claim #NI-051503MG; Claimant Ms. Mildred Gunall and Claim #NI-121702-MP; Claimant Mr. Michael Petretta.
10. **Budget Revision (action may be taken-attachment)**
The Board will be asked to approve a budget revision in regards to the acquisition of maintenance and planning software.
11. **Deferred Compensation Plan 457(b) (action may be taken-attachment)**
The Board will be asked to discontinue or to change the trustee on deferred compensation plan 457(b).
12. **Advertising Rate Adjustments (action may be taken-attachment)**
The Board will be asked to approve the MTD staff recommendation to adjust the rates paid by advertisers.
13. **Liability Insurance Renewal (action may be taken-attachment)**
The Board will be asked to approve the General Liability, Auto Liability and Claims Service Agreement renewal.
14. **Recruitment and Potential Salary Range for General Manager; Salary Range and Implementation for Interim General Manager (action may be taken-attachment)**

The Board will discuss recruitment and executive compensation for the position of General Manager and compensation and it's implementation for the Interim General Manager.

15. General Manager's Report/Update (attachment)

- 1) Facilities/Transit Center
- 2) Buses
- 3) Bus Stops
- 4) News Press "Read and Ride" Program
- 5) Conflict of Interest Code
- 6) Bike racks
- 7) General

16. Other Business and Committee Reports

17. Adjournment

SPEAKERS: Any person wishing to speak to an item on the Agenda should complete and deliver to the Board Clerk a "Request to Speak" form **before the meeting is convened**. The Chair may limit the time allowed to speak.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of March 16, 2004
For the Period February 24, 2004 through March 8, 2004

MONEY MARKET

Beginning Balance February 24, 2004 **\$2,052,217.98**

SB-325 (LTF)	589,273.02	
FTA Capital	236,035.00	
SBCC Fares	175,350.00	
Passenger Fares	129,524.70	
Accounts Receivable	82,657.97	
Interest Income	979.61	
Miscellaneous	435.31	
Total Deposits		1,214,255.61

Bank Fee - February 04	(4,624.50)	
ACH Pension Transfer	(23,021.60)	
Workers Comp Trsf Feb 04	(41,717.65)	
ACH Tax Deposit	(86,698.33)	
Operations Transfer	(167,112.27)	
Payroll Transfer	(209,301.17)	
Total Disbursements		(532,475.52)

Ending Balance **\$2,733,998.07**

Total Cash and Investments as of March 8, 2004: **\$2,733,998.07**

COMPOSITION OF CASH BALANCE

Working Capital	1,657,190.34	
WC / Liability Reserves	1,076,807.73	
Total Cash Balance		\$2,733,998.07

Santa Barbara Metropolitan Transit District Accounts Payable

Check #	Date	Company	Description	Amount	Voids
77538	1/9/04	BROWN & BROWN/WHILT FATCH &	BOD INSURANCE	28,897.00	V
77908	2/27/04	AT&T WIRELESS	WIRELESS PHONES	67.20	
77909	2/27/04	BAYSIDE WATCH	RETIREMENT GIFT	96.75	
77910	2/27/04	BOWMAN DISTRIBUTION	SHOP SUPPLIES	240.20	
77911	2/27/04	BROWN & BROWN/WHILT FATCH &	BOD INSURANCE	28,897.00	
77912	2/27/04	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	20.86	
77913	2/27/04	COAST MACHINE & SUPPLY, INC.	BUS PARTS	325.68	
77914	2/27/04	COAST CLUTCH & BRAKE DBA	BUS PARTS	713.94	
77915	2/27/04	CINTAS	FIRST AID SUPPLIES	87.50	
77916	2/27/04	COVERALL OF MID-STATE CALIF. INC.	JANITORIAL SUPPLIES/SERVICE	386.11	
77917	2/27/04	BP DAVIS MANAGEMENT	CONTRACT LABOR	3,468.75	
77918	2/27/04	DOCUPRODUCTS CORPORATION	COPIER LEASE/COPIES/SUPPLIES	249.20	
77919	2/27/04	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE/ANNUAL DUES	115.00	
77920	2/27/04	EBUS, INC.	BUS PARTS	356.54	
77921	2/27/04	FEDERAL EXPRESS CORP.	FREIGHT CHARGES	33.44	
77922	2/27/04	GEM EQUIPMENT	BUS PARTS & REPAIRS	174.90	
77923	2/27/04	GIBBS INTERNATIONAL TRUCKS	BUS PARTS/SUPPLIES	2,377.21	
77924	2/27/04	HOME IMPROVEMENT CTR.	SHOP/ B&G SUPPLIES	206.02	
77925	2/27/04	JERRY THE PLUMBER	PLUMBING	75.00	
77926	2/27/04	J n L GLASS INC.	REPLACE BUS WINDOWS	240.00	
77927	2/27/04	MULLEN & HENZELL	LEGAL FEES ON CALLE REAL	1,830.00	
77928	2/27/04	NATIONAL INTERSTATE INS. CO.	LIABILITY INSURANCE	15,139.31	
77929	2/27/04	NEWARK ELECTRONICS	BUS PARTS	98.63	
77930	2/27/04	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	70.70	
77931	2/27/04	PETRO-DIAMOND INC.	DIESEL FUEL	20,557.88	
77932	2/27/04	PETTY CASH- HAGGERTY J.	MISC. PURCHASES	398.15	
77933	2/27/04	RAMIREZ, HAYDEE	TRANSLATOR	75.00	
77934	2/27/04	REICKER,PFAU,PYLE,McROY&HERMA	LEGAL FEES	10,000.00	
77935	2/27/04	RUSTY'S PIZZA	BOD WORKSHOP PIZZA	119.60	
77936	2/27/04	SAFEGUARD DBA	OFFICE SUPPLIES	185.98	
77937	2/27/04	SB STAFFING CORP.	TEMPORARY RECEPTIONIST	854.00	
77938	2/27/04	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	2,216.39	
77939	2/27/04	SM TIRE, CORP.	BUS TIRE MOUNTING/SV TIRES	868.66	
77940	2/27/04	SMARDAN-HATCHER CO.	B&G REPAIRS & SUPPLIES	7.15	
77941	2/27/04	SO. CAL. EDISON CO.	UTILITIES	4,643.06	
77942	2/27/04	SOUTHERN CALIFORNIA GAS	UTILITIES	1,192.03	
77943	2/27/04	SB CITY OF-REFUSE/WATER	UTILITIES	376.50	

Check #	Date	Company	Description	Amount	Voids
77944	2/27/04	SB COUNTY FIRE DEPARTMENT	SITE MITIGATION	304.20	
77945	2/27/04	TRANSIT INFORMATION PRODUCTS	BUS STOP SCHEDULE HOLDERS	2,768.94	
77946	2/27/04	VALLEY DETROIT DIESEL ALLISON	BUS PARTS	257.89	
77947	2/27/04	VALLEY DETROIT DIESEL ALLISON	BUS PARTS	1,877.14	
77948	2/27/04	VERIZON WIRELESS	WIRELESS PHONES	136.79	
77949	2/27/04	VERIZON CALIFORNIA	TELEPHONES	2,220.46	
77950	3/4/04	A.G.S. REBUILDERS, INC.	BUS PARTS	107.75	
77951	3/4/04	AT&T	TELEPHONES	1,295.52	
77952	3/4/04	AQUA-FLO	B&G REPAIRS & SUPPLIES	18.06	
77953	3/4/04	BOWMAN DISTRIBUTION	SHOP SUPPLIES	302.17	
77954	3/4/04	CHECKERS INDUSTRIAL PRODUCTS,	B&G REPAIRS & SUPPLIES	571.76	
77955	3/4/04	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	110.00	
77956	3/4/04	COAST MACHINE & SUPPLY, INC.	BUS PARTS	433.88	
77957	3/4/04	COAST CLUTCH & BRAKE DBA	BUS PARTS	156.63	
77958	3/4/04	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	190.46	
77959	3/4/04	COX COMMUNICATIONS	INTERNET SERVICES	231.75	
77960	3/4/04	DONS INDUSTRIAL	BUS PARTS	16.16	
77961	3/4/04	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE/ANNUAL DUES	350.00	
77962	3/4/04	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	28,889.00	
77963	3/4/04	FISHER, SHERRIE	REIMBURSEMENT	33.33	
77964	3/4/04	FLEMING & ASSOCIATES	WORKERS COMP ADMINISTRATION	2,500.00	
77965	3/4/04	GE GROUP LIFE ASSURANCE	LIFE INSURANCE	961.20	
77966	3/4/04	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	549.58	
77967	3/4/04	GEM EQUIPMENT	BUS PARTS & REPAIRS	353.82	
77968	3/4/04	GIBBS INTERNATIONAL TRUCKS	BUS PARTS/SUPPLIES	8,774.01	
77969	3/4/04	GOLETA WATER DISTRICT	UTILITIES	38.90	
77970	3/4/04	HOME IMPROVEMENT CTR.	SHOP/ B&G SUPPLIES	43.76	
77971	3/4/04	INTELACARD, LLC	OFFICE SUPPLIES	257.18	
77972	3/4/04	J n L GLASS INC.	REPLACE BUS WINDOWS	165.00	
77973	3/4/04	JOY EQUIPMENT PROTECTION, INC.	SERVICING FIRE EXTINGUISHERS	35.00	
77974	3/4/04	MC CORMIX CORP. (OIL)	LUBRICANTS	29.94	
77975	3/4/04	MIKE CUEVAS GARDENING SERVICE	LANDSCAPE MAINTENANCE SERVICE	350.00	
77976	3/4/04	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	146.00	
77977	3/4/04	MISSION LINEN UNIFORM SERVICE	UNIFORM & LINEN SERVICE	2,375.28	
77978	3/4/04	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	917.95	
77979	3/4/04	MUZICRAFT	TC CONTRACT MAINTENANCE	35.00	
77980	3/4/04	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	848.31	
77981	3/4/04	OFFICEMAX	CARCARDS	112.38	
77982	3/4/04	PETRO-DIAMOND INC.	DIESEL FUEL	20,455.94	
77983	3/4/04	PETTY CASH HAHN, STEVE	MISC SHOP NEEDS	90.62	

Check #	Date	Company	Description	Amount	Voids
77984	3/4/04	POWERSTRIDE BATTERY	BATTERIES	1,656.74	
77985	3/4/04	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	75.31	
77986	3/4/04	SANTA BARBARA NEWS-PRESS	DBABUS BOOK REPRINT	11,447.71	
77987	3/4/04	SB STAFFING CORP.	TEMPORARY RECEPTIONIST	854.00	
77988	3/4/04	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	88.54	
77989	3/4/04	SIGN EXPRESS	LOT/BUS SIGNS	777.75	
77990	3/4/04	SM TIRE, CORP.	BUS TIRE MOUNTING/SV TIRES	52.50	
77991	3/4/04	SB CITY OF-REFUSE/WATER	UTILITIES	1,272.05	
77992	3/4/04	TRI COUNTY LEAK DETECTION	LEAK DETECTION	71.99	
77993	3/4/04	UNISOURCE MAINT SUPPLY SYSTEMS	SBUS CLEANING & SHOP SUPPLIES	243.06	
77994	3/4/04	UNIVERSAL FLEET SUPPLY INC.	BUS PARTS	379.81	
77995	3/4/04	VALLEY DETROIT DIESEL ALLISON	BUS PARTS	1,437.26	
77996	3/4/04	VALLEY DETROIT DIESEL ALLISON	BUS PARTS	1,576.45	
				196,009.27	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	28,897.00
				Grand Total:	\$167,112.27

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

Date	Company	Description	Amount
2/25/04	City of SB - Passes/Tokens	Passes/Token Sales	4,000.00
2/27/04	Harbor of Santa Barbara	Advertising on Buses	1,833.33
2/27/04	Santa Barbara City College	Advertising on Buses	420.00
3/1/04	County of Santa Barbara	Passes/Token Sales	1,687.50
3/4/04	Borrayo, Manuel & Ruth	Health Insurance	289.70
3/4/04	UCSB - Parking Services	Passes/Token Sales	15,000.00
3/5/04	Rubino, John & Eileen	Health Insurance	289.70
3/5/04	SBCC - Contract Fares	Contract Fares - Feb 2004	58,450.00
3/8/04	Calles, Gilbert & Leandra	Health Insurance	398.04
3/8/04	Crow, William & Louise	Health Insurance	289.70
Total Accounts Receivable Paid During Period			\$82,657.97

BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 16, 2004

AGENDA ITEM #:

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER
& FINANCE COMMITTEE

GM Signature

SUBJECT: FISCAL YEAR 03-04 BUDGET REVISION

BACKGROUND

The Santa Barbara Metropolitan Transit District (MTD) budgeted the acquisition of fleet maintenance, planning and operation software in its fiscal year 2003 budget. Staff initiated two procurements with the intent of awarding a contract within fiscal year 2003. The procurements extended into fiscal year 2004. During the fiscal year 2004 budget process, MTD's Board of Directors instructed staff to finance the software over a 5-year period to minimize its impact on the current fiscal period.

DISCUSSION

Staff had received a tentative approval from a local financial institution that the software could qualify for municipal lease financing. In December, the local financial institution notified MTD that this transaction would not qualify as a municipal lease. As a result, MTD began discussions with the financial institution to finance the software through conventional means. However, after lengthy discussions with MTD's attorney's it became apparent that financing the acquisition of any product is not an option for MTD as it constitutes "indebtedness" which is prohibited by MTD's "Enabling Act" unless specific criteria has been met.

RECOMMENDATION

Staff recommends that a budget revision be approved allocating sufficient funds in the current fiscal year to cover this acquisition. This will result in a decrease of MTD's deferred credits of \$557,500 in the current fiscal year. MTD will save an excess of \$75,000 in interest over the next 5-years as a result of purchasing the software rather than financing.

BOARD OF DIRECTORS REPORT

AGENDA DATE: MARCH 16, 2004

AGENDA ITEM #: 11

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: 457(b) DEFERRED COMPENSATION PLAN

DISCUSSION:

The MTD Board of Directors approved Deferred Compensation Plan 457 (b) effective January 1, 2003. The Board may choose to cancel or continue the plan.

RECOMMENDATION:

If the Board chooses to continue the plan, the MTD staff recommends that the Board of Directors pass the attached resolution related to the 457(b) Deferred Compensation Plan. The resolution provides MTD's Interim General Manager and the Controller with "Power of Attorney" status.

BUDGET/FINANCIAL INFORMATION:

None.

ATTACHMENT(S):

Resolution 04-2

BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 16, 2004

AGENDA ITEM #: 13

TYPE: ACTION

PREPARED BY: LYNNETTE COVERLY

Signature

REVIEWED BY: GENERAL MANAGER
& FINANCE COMM.

GM Signature

**SUBJECT: PROPOSAL FOR EXTERIOR BUS ADVERTISING
PROGRAM RATE INCREASE**

RECOMMENDATION:

Increase exterior bus advertising rates beginning January 2005 and base the new rates on advertisement location (King, Queen, Tail) and size.

	2005 Proposed Advertising Rates		
	1-5 month	6-11 month	Annual
Nova King:	\$ 200 /mo	\$ 175 /mo	\$ 150 /mo
Nova Queen:	\$ 150 /mo	\$ 125 /mo	\$ 100 /mo
40-Gillig King:	\$ 350 /mo	\$ 300 /mo	\$ 260 /mo
40-Gillig Queen:	\$ 200 /mo	\$ 170 /mo	\$ 135 /mo
30-Gillig King:	\$ 240 /mo	\$ 210 /mo	\$ 175 /mo
30-Gillig Queen:	\$ 100 /mo	\$ 80 /mo	\$ 65 /mo
ALL TAILS:	\$ 200 /mo	\$ 175 /mo	\$ 150 /mo

Total average increase for all advertising spaces, across all contract length categories is 24%.

Current Rates:

	2004 Advertising Rates		
	1-5 month	6-11 month	Annual
Kings:	\$ 200 /mo	\$ 175 /mo	\$150 /mo
Queens:	\$ 150 /mo	\$ 125 /mo	\$ 100 /mo
Tails:	\$ 150 /mo	\$ 125 /mo	\$ 100 /mo

FINANCIAL INFORMATION:

In 2002, the time of MTD's last advertising rate increase, bookings dropped by 9%. Assuming the same effect, MTD should see a net revenue gain from this proposal of approximately 14% (\$33,000).

To: Sherrie Fisher, General Manager
 From: Gary Johns, Operations Manager
 Date: March 9, 2004
 Subject: Liability Insurance 2004

**LIABILITY
INSURANCE**

**CURRENT
COVERAG
E**

COVERAGE	\$4,950,000	\$4,900,000	\$4,750,000	\$4,750,000
			X	X
	X \$50,000	X \$100,000	\$250,000	\$250,000
	SIR	SIR	SIR	SIR

	9				
BUSES	3	\$131,595	\$109,368	\$77,469	\$73,767
CARS		\$17,700	\$14,700	\$10,400	\$10,000
CLAIM					
CONTRACT		\$18,001	\$18,001	\$18,001	\$17,620
EXCESS					
LIABILITY		\$57,500	\$57,500	\$57,500	\$50,000
TOTAL		\$224,796	\$199,569	\$163,370	\$151,387

TERRORISM					
COVERAGES		\$1,493.00	\$1,241.00	\$879.00	NA
TOTAL		\$226,289	\$200,810	\$164,249	\$151,387

BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 2, 2004

AGENDA ITEM #: 8

TYPE: INFORMATION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

**SUBJECT: RECRUITMENT/POTENTIAL SALARY RANGE FOR
INTERIM/FINAL GENERAL MANAGER**

DISCUSSION:

As instructed by the Santa Barbara Metropolitan Transit District's (MTD) Board of Directors, this report provides salary ranges of General Managers' throughout the country. Based on available industry information¹, the table below provides the national average of salary ranges for general managers based on number of employees.

General Manager National Average

Number of Employees	Range Minimum	Lowest Salary	Highest Salary	Range Maximum	Average Salary
2500 or more	92,705	122,703	295,000	342,193	201,100
1000 to 2499	45,100	83,700	226,500	185,504	148,461
500 to 999	60,983	94,000	199,173	167,621	137,600
250 to 499	48,000	82,217	172,000	150,779	118,809
125 to 249	43,600	57,000	165,000	152,100	97,363
75 to 124	40,000	54,401	237,320	296,500	88,318
35 to 74	33,000	46,000	110,078	110,078	73,320
Below 35	20,000	34,500	74,000	85,200	52,084

The chart below provides salary ranges for transit agencies of similar size.

Agency Name	Range Minimum	Maximum	Actual Salary	Employees	Vehicles
Santa Barbara MTD			148,000	200	100
Hartford, CT	106,793	144,171	137,365	200	154
Ann Arbor	91,300	152,100	128,260	220	96

¹ American Public Transportation Association 2003 Transit Management Compensation Report

Chattanooga, TN			99,500	190	82
Cleveland, OH	69,760	102,084	87,285	220	112
Minneapolis-St. Paul, MN	62,056	93,083	87,038	208	104
Gainesville, FL	58,829	88,468	8,159	192	106
Oxnard, CA SCAT	96,408	130,151	N/A	155	65
Springfield, MO	237,320	296,500	237,320	84	31
Davenport, IA			115,393	117	67
Bridgeport, CT	90,000	120,000	112,134	117	73
Los Angeles, Ca Culver City	87,306	106,567	106,567	100	44
Los Angeles, CA Norwalk	86,880	105,600	105,600	97	35

To: Chair Britton and Members of the Board of Directors
From: Sherrie Fisher, Interim General Manager
Date: 3/17/2004
Subject: Administrative Update

An updated **Conflict of Interest Code** will be available for review at the board meeting of April 13. Trevor Large of Archbald and Spray is writing the update and will be available at that meeting to answer questions.

The MTD- **News-Press Read and Ride** program is being discontinued due to (a) low number of newspapers sold and (b) physical problems from rattling racks on moving buses. Other cooperative solutions are still under discussion.

MTD's **Auto and General Liability Insurance** has a renewal date of **April 1, 2004**. National Interstate continues to offer the most inexpensive coverage (as has been the case for the past 12 years). Staff recommends continuation of a large self-insured retention of \$250,000. Acceptance of a self insured risk beginning in 1989 has successfully saved scarce fund for the District.

Be aware that the recommendation from staff does not propose to add Collision or Property damage nor Terrorism Coverage. However, Collision will be added for the 11-29' Gilligs when they arrive because of the lease arrangement with SB Bank and Trust.

Ralph Brannan, Manager of Maintenance is **retiring** from the District. His board tribute will be at this meeting. Staff members are contributing to a luncheon to honor him on March 22nd. An invitation to join is included in your board materials.

Staff members of MTD and City of SB Redevelopment Agency continue to meet regarding renovation of the **Transit Center**. Given budget constraints, MTD has no funding to contribute. However, MTD owns the site property at 1020 Chapala St. I have taken preliminary steps to request capital assistance through a federal earmark to assist.

A renewed suggestion by some City Council members led us to formally re-evaluate the opportunity/costs of moving the TC to the **rail station**. Though consolidating modes of travel is clearly a sound idea, it would be expensive due to the location. Not only would this add travel time on most lines (while a few admittedly would take less time) but passengers would lose precious time traveling further to reach their transfer point. MTD Staff is planning a presentation for SB City Council. (We will ensure that you have the full information also.)

County staff identified possible funding and met with MTD to get our input regarding upgrades to **bus stops in Isla Vista** including UCSB North Hall.

South Coast Transit Priority Routes continue to be a top priority project. MTD staff and External Affairs Committee have met with most of the local officials including

recently in north county with Joni Gray, Richard DeWees, Larry Lavagnino and Joe Centeno. At each meeting, MTD was warmly welcomed and the visit appreciated.

Early service implementation of SCTP has already resulted in 531,000 annual trips on the revised MTD routes. The proposal for the revision of the CMAQ grant seeks inclusion of (a) capital for the 11 29' Gillig, (b) operating for MTD's regional service (described below), (c) replacement of x-town and DWE shuttles and (d) operating and capital for shuttles in the City of Goleta to Fairview Center, SB downtown circulator Gutierrez to Anapamu and County of Santa Barbara from UCSB to Elwood. These three shuttle services (d) depend upon agreement from the partner agency to fund operating costs in year 4 and on. A proposal will be brought to you at your March 30th board meeting.

Initiation of **regional service from Santa Ynez and Buellton** is on target to begin this September. Meetings with officials (Smyser and Traylor) provided advice on reaching the communities for input. These opportunities are now being set in motion as MTD staff meets with Buellton and Santa Ynez staff members to finalize route and schedule plans, set community meetings and brand the vehicles.

Passengers, drivers and mechanics are pleased with the new **first of 15- 40' Gilligs** that arrived over a month ago. Some minor recommended changes are being incorporated into the remaining 14 now being built in Hayward, CA. In addition, 11- 29' Gilligs will also arrive this spring. Thus a total of **26 new Gillig buses** will be in service in the local area by summer. Plus 5 MCIs will arrive for the fall SY/B service.

MTD staff members appreciate that we have been welcomed **and are involved in many group meetings related to transportation** and (more recently) housing advisory committees. A short list of recent involvement includes the 101 in Motion TAG (and evening community outreach), Jobs/Housing/Mobility Committee, Housing and Community Development Department Housing Advisory Committee (HAC)– steering committee and subcommittee on Work-Force Housing, Joint Housing Tasks presentation Cities-County Joint Affordable Housing Task Group (as an advisory member). Yet, we may still miss an important opportunity to be involved and appreciate any suggestions from board members. To keep you informed, staff will provide an ongoing chronological list beginning with your next board meeting.

Staff members also carefully **monitor planning documents** (such as City of SB Housing Element Update where I recently testified on behalf of changes to proposed language). A team of Damiano, Grossman and Tumbleson **review building plans** at the County and (3) Cities with attention to transit service needs.

MTD staff and City staff are completing contract wording on the renewal of the Contract re **Downtown Waterfront Electric** shuttle service before it goes to City Council. As part of this contract, MTD recently placed City logos on all DWE shuttles and will the City in all related marketing material.

MTD staff meets with **City transportation and parking** staff monthly to discuss mutual interests including the MyRide program. This program remains in preliminary mode but is slated to increase in future steps as the Granada garage (a) begins and (b) completes construction.

In a **coordinated meeting with SBCAG staff**, MTD offered to (a) sell passes at the TC, (b) provide route and schedule information, and (c) share bus stop sign poles and schedule information holders as this relates to the Coastal Express (south) and the Clean Air Express (north). Traffic Solutions also offered (much appreciated) advice regarding Santa Ynez/Buellton service.

SBCAG has reissued an **RFP for service to the Clean Air Express** service to north county. It remains my recommendation that MTD should not bid on this service while we concentrate on our own south coast service and our fall regional extension to SY/B.

The **pocket sized system map** will be printed with the assistance of a financial contribution by Traffic Solutions . (Thanks!)

At the last meeting of the full SBCAG board, **unmet transit needs** were heard. In south county all TDA funds are used for transit. Thus, technically there are no ‘unmet needs’. This does not negate the need to listen and be creative. MTD is able to provide some solutions as follow:

- (a) Sunday Line #14: We will provide limited service on DelaGuerra at Olive St. to the TC via buses a.m. buses leaving the yard and visa versa in the afternoon.
- (b) Add wheelchair service at Shirrell near Fairview Center: New 29’ Gilligs serving this recent housing project provide 2x the number of positions.
- (c) More bike racks: Racks will be on the 11- 29’ buses arriving soon. (Notes below)
- (d) General request for more transit service: Additional funding would be required.

Also, in response to the request at our board workshop, we have a Sports Works sample **3-bicycle rack** on order for a trial run. Staff is reviewing the other requests such as bikes allowed inside buses under limited circumstances. The current policy that disallows bikes in buses was due to my concern over liability and our huge responsibility for passenger safety. I spoke with Ralph Fertig and Robert Bernstein about their experiences and ideas earlier this week.

A letter has been sent to the Santa Barbara County Fire Department regarding MTD’s **Overpass Facility** seeking guidance on **clean up** of that property.